Macmillan Modern Office

Easily into
MULTIMATE^{ADVANTAGE™} II

Joanna Gosling

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MACMILLAN

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BIOGRAPHY

Joanna Gosling graduated in 1982 with an Honours degree in French from Hull University. After a series of posts in London, during which time she wrote her first book *French Tarts* published by Octopus, she embarked on a full-time career as a word processing trainer and writer. In the last two years she has written a number of books on word processing including *Mastering Word Processing, 2nd edition* for Macmillan Education in conjunction with her father, Peter Gosling, who has been a Macmillan author for over ten years. Now married to a geo-physicist, Joanna lives in Dubai where she is continuing her writing career which includes, apart from the current *Macmillan Modern Office* series, regular articles for locally produced magazines.

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